

# PPE SOLUTIONS FOR YOUR OFFICE OR WAREHOUSE

Learn about the personal protective equipment options that can keep your warehouse and office staff protected on the job



**Honeywell**



**During these unprecedented times, there are many steps employers can take to help protect their workers protected in the office or warehouse. From PPE to safeguards installed within the workspace, taking precautions is essential to not only keep your productivity on track, but also to help enhance your workers' safety and wellbeing.**

According to [OSHA guidelines](#) for safety in the workplace, PPE must be selected based on the hazard to the worker, properly fitted, consistently and properly worn, regularly maintained and replaced, and cleaned, stored and disposed of properly to avoid contamination of oneself and others.

Many, if not all, of these safety solutions can be implemented in conjunction with one another to better protect your workers. Having clearly communicated policies in place, from personal protection requirements to healthcare information, can provide the guidance your employees need to conduct their regular work activities more safely.

**Discover the PPE solutions that can help you take steps to protect your employees in the office or warehouse.**



# PPE SOLUTIONS





## FACE COVERS

There are three primary types of face covers: cloth masks, surgical masks and respirators. The effectiveness of these categories of face covers varies depending on the materials used in their construction, how often masks are changed or washed, and the environment in which they are worn.

Whether or not you show symptoms, wearing an appropriate form of face cover is an integral method of slowing the spread of respiratory disease. Any face cover should fit snugly over the face to minimize the chance of particles getting past the seal, and proper maintenance and disposal is paramount to keeping up their effectiveness.

### Respirators

Air-purifying respirators protect the wearer from breathing in airborne hazardous contaminants. As they are able to filter both large and small particles, respirators are an effective form of respiratory protection. Before they are approved for use, they undergo rigorous safety tests to ensure the effectiveness of the product, including the efficiency of the filter.

Respirators can be reusable or disposable, and are required in certain work settings based on each workplace's OSHA requirements, primarily in warehouses or other settings where workers are exposed to hazardous materials. Even higher levels of protection are provided by powered air-purifying and supplied air respirators.

### Surgical Masks

Medical or surgical masks act as a protective barrier to prevent particles and droplets from entering the wearer's mouth and nose. They also help prevent the wearer from spreading respiratory droplets – however, they do not prevent smaller airborne particles from penetrating, and also do not guarantee a seal to the face to prevent contaminants from entering any gaps. Surgical masks are disposable and intended for one-time use.

Surgical masks are used regularly in hospitals and doctor's offices, where contact with many people throughout the day necessitates changing safety equipment often.

### Cloth Masks

Most cloth masks, whether homemade or store-bought, do not provide protection for the wearer from being exposed to illness, but they can be effective at containing the wearer's respiratory droplets. Additionally, some specialized cloth masks contain one or more layers of filter media that may provide greater protection for the wearer than traditional cloth masks. Depending on your work environment, employees may need to change their cloth mask during a shift if they become wet, soiled or contaminated in any way. Most cloth masks are reusable and machine washable.

Cloth masks are an option for everyday use in environments where close contact with other people is minimal, such as certain office spaces.





## FACE SHIELDS

Face shields are primarily used for eye protection and consist of a clear plastic barrier that wraps around the sides of the wearer's face and extend below the chin. Frequent sanitization is key to wearing a face shield, and disposable face shields should be discarded after their first use.

The CDC does not recommend the use of a face shield as a replacement for wearing a mask – employing both together will be more effective, but both may not be necessary in some work environments. However, wearing a face shield may be an option for those who are deaf or hard of hearing as well as those who interact with hearing-impaired people, as a face shield can be a helpful tool to more easily communicate.



## EYEWEAR

As droplets can infect through the eyes, it may be appropriate in certain workplaces to utilize eyewear, specifically those where workers will encounter high volumes of contact with other people. Goggles and safety glasses that fit snugly to the face and don't have openings on the sides can provide a seal to prevent droplets from making contact with the eye area.



## EARPLUG DISPENSER

The equipment your warehouse staff uses every day is essential – making it sanitary as well can help to slow the spread of disease while performing everyday job functions. Installing an earplug dispenser can be a way to distribute necessary PPE to your workers while reducing hand-to-hand contact.



## SAFETY PACK

Safety packs containing disposable masks and alcohol wipes serve as a handy personal protection kit for employees and visitors alike. Place these at locations that have high people traffic such as main entrances, reception lobbies, meeting rooms, carpark entrances, etc.

Providing as many options as possible for personal protection at the workplace can help keep your operations running smoothly and set you on the path towards a safer workplace.

Let Honeywell be your guide to helping you create a safer working environment. With our legacy as an expert in the field of safety and our continued innovation in safety product solutions, you can rely on Honeywell's trustworthy products to give you peace of mind, while helping provide workers the safety they need.

### For more information

[safety.honeywell.com](https://safety.honeywell.com)

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